

Greencoat Carcant Heriot Wind Farm Community Fund
13th of November 2023
7.00pm - Zoom

Minutes

Panel Members Present:

Felix Otton (FO)	Resident Rep
Frank Connelly (FC)	CC Rep
Gavin Whittaker (GW)	CC Rep
Alun Brinkworth (AB)	Resident Rep
Katie Lamb (KL)	Resident Rep
Pauline Bell (PB)	Resident Rep

Apologies:

Sarah Stott (SS)	Resident Rep
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In attendance:

Colin McMillan (CM)	SSE
Malcolm Jack (MJ)	Foundation Scotland (FS)
Niome Lucjan (NL)	Foundation Scotland (FS)

1) Welcome, introductions & apologies

Members were welcomed to the meeting. Felix agreed to chair. Apologies were noted.

MJ introduced a new colleague, NL, who will support the Heriot Panel.

2) Minutes of the previous meeting & matters arising

The minutes of the Panel meeting in April 2023 were reviewed and approved, there was one amendment which was to remove the tracked changes from the April 2023 minutes.

It was noted that most actions had been completed and other matters arising appeared on the agenda for this meeting and would be minuted accordingly.

3) Revised TORs and Code of Conduct

The revised TOR have been presented to the Panel, the document outlined the changes and provided an overview as to why these amendments and additions were updated from the original document.

Action: NL to amend the abovementioned sections and disseminate to the Panel for review.

Action: NL to ensure that there is a reference in the FS Fund page which provides an opportunity to request a copy of the minutes.

Action: GW to upload Heriot Panel minutes to the Heriot Community Council website after this and future meetings.

4) a) Fund Statement

The overall balance was noted and confirmation of dates for the next funding donation was advised which included Carcant January 2024 and SSE September 2024.

The Panel were provided with an update regarding pending transactions and the potential of a partial award (Heriot Primary School PC (Wild Garden)) being returned to the Fund.

b) Grant update

The Panel received an update regarding the Heriot Primary School Parent Council (Wild Garden) Funding Request. It was confirmed that the Chair of the Parent Council is currently working to finalise the Final Monitoring report.

5) Community Action Plan – update from FC

FC provided an update regarding the progress made surrounding the CAP. FC attended a meeting with CM and MJ to discuss the CAP, and met with Grace Murray from Stow Community Trust regarding Stow's CAP.

Action: FC will draft an outlined approach to undertaking a CAP, which will provide a pathway to developing a CAP for Heriot. Once Frank has drafted this document, it will be forwarded to MJ and CM for further input, before presenting to the Community Council.

Panel noted that a CAP would help provide stimulus for identifying new areas and projects to spend the Community Benefit Fund.

6) Award levels and Fund promotion

CM presented a detailed overview of all successful SSE and FS awards since the Funds' inceptions. A discussion focused on types of ways communities have managed their funding including Panels who have managed their money differently, including actively commissioning projects, investment, and Community Action Plans. It was noted that CAPs are an important element for the community to identify its own unique priorities and help shape projects going forward.

Panel noted their interest in the variation of spend in each year. The report helped new Panel members see what has been funded in the past and as a stimulus for future opportunities. It was useful to see the range of projects and spend.

Action: FS & SSE to collate a list of projects/case studies across different themes or exemplifying alternative ways of distributing funds, which have been successful in other communities.

Action: CM to provide the SSE Community Investment Report to the Panel as well as review the archive of projects and flag up any which may be of interest.

7) ACOB

Code of Conduct has been signed by the majority of the Panel.

Action: NL to follow up with remaining Panel members where it has not been submitted.

8) Potential Funding Request

Heriot PC and Stow/Fountainhall Parent Councils

A joint application between Heriot PC and Stow/ Fountainhall PC, to request funding for transportation to swimming lessons for a 6-week block for P5-P7. There are 37 pupils in total across the Valley Schools and 30% of pupils are from Heriot.

Heriot PC and Fountainhall PC

An application is being considered for transport between Heriot Primary School and Fountainhall Primary School; to transport pupils from Fountainhall PS to Heriot PS for afterschool club.

It was mentioned that this could also be a joint funding request, between Heriot Community Benefit Fund and Stow & Fountain Hall community Benefit fund.

The Panel were supportive in principle and open to an application for a proportional share of the project's costs for both of the abovementioned projects.

Action: FS/ SSE to feedback to the applicants accordingly in relation to preparation costs.

9) 2024 dates and date of next meeting

Purpose	Application Deadline	Panel meeting date
Face to Face meeting	Thurs 22 nd Feb 2024	Mon 22 nd April
To be confirmed	Sun 1 st Sept 2024	Mon 28 th Oct 2024

A rolling deadline is also available for Funding applications.